



HMIS Summer 2011 updates - fiscal year changes and more

Topics:

- [Important: HMIS state funder changes effective July 1](#)
- [New HUD APR training dates upcoming](#)
- [ServicePoint 5 and computer spec check surveys - are you ready?](#)
- [Program descriptor survey - your response is important](#)
- [Spotlight: Minnesota Homeless Service Use Report 2010 released](#)
- [Important report due dates](#)

Important: HMIS state funder changes effective July 1 [Back to top](#)

Each year the state funders, HMIS staff and a sub-committee including HMIS users compile a set of changes effective for the new state fiscal year starting July 1. There are a few important changes to make sure you and others at your agency are aware of so you are collecting the right set of information moving forward. Here are the highlights:

- Adding the Self Sufficiency Matrix for LTH and FHPAP
- Dropping the Barriers Assessment for LTH, FHPAP and THP
- A couple of new FHPAP questions
- Services will no longer be required for LTH
- Returning to recording **all** disabilities for state programs, **including those without documentation**. A few new data entry rules will make this possible while still following the HUD requirements for their reports.

Doing two key things will help you to prepare for these changes. First, review the change document located here: [HMIS 2011 Change Document](#). Please read through this document carefully to make sure you understand all changes that apply to your funding source. If you have questions, please contact the HMIS helpdesk at (651) 280-2780 or hmis@wilder.org.

The second task is to make sure the forms you use for intake with clients are updated to coincide with the new requirements. We also are changing the format of our forms so that they are all in one set. You will be able to download the most up-to-date HMIS data entry forms by funding source on our website July 1, so be sure to check back.

New HUD APR training upcoming - two formats - mark your calendars! [Back to top](#)

HUD has released a new version of the APR now available in ServicePoint, with related resources available here: <http://www.hudhre.info/apr/>. All SHP, S+C and SRO grantees with operating years ending on or after June 1, 2011 will have 90 days from the end of their operating year to submit their CoC APR in e-snaps.

Currently, we have two training sessions scheduled to help you understand the details of this new

report. A webinar will be held on Thursday, July 14 at 2:00pm. We will be recording the webinar, and can also hold further webinars if there is a demand. [Click here to sign up.](#)

We will also be holding an in-person training at the Wilder Foundation at 9am on July 20. Please contact Matt Thiede (matthew.thiede@wilder.org) to register. We can have up to 50 people and can also hold another session in the future if there is more demand.

For those of you with APRs due between now and August 30, you will continue to use the HUD-40118 APR in ServicePoint and complete the TAPR report in e-snaps.

We hope staff from all HUD-funded programs attend one of the trainings. If you are unable to attend either training, please contact us so we can make plans for future trainings.

ServicePoint 5 and computer spec check surveys - are you ready? [Back to top](#)

As you know, we are making preparations for the major upgrade to ServicePoint 5. Thank you to all of you who have been responded in this process so far. We have heard a number of good things from many of you about the upgraded site. Your suggestions and questions have been helpful as we prepare.

The main focus right now is to help you make sure your computer meets the new specifications. We have been contacting users to get details on your computer and test a demo site of ServicePoint 5. We are now working individually with a number of you who may have some challenges accessing the upgraded site.

Wilder is looking into resources for you to purchase inexpensive computers that meet these standards. If you know of good resources that we can share with others, please let us know.

We are still waiting on a response from a number of you. It is very important that we hear from all users. We will continue to send reminders and also contact funders with lists of agencies we feel aren't prepared. Since you will need to successfully use ServicePoint 5 to meet funder requirements, we are partnering with them to make sure they are aware of the status of your machine.

Contact us at 651-280-2780, 1-800-328-2972, or HMIS@wilder.org to wrap up your spec check today.

Program descriptor survey - your response is important [Back to top](#)

Wilder has been collecting common sets of information from your program each year at renewal time, and we've recently begun asking your agencies to help us with some new data elements we are required to collect. HUD has a new set of data elements related to programs and as HMIS is funded partially by HUD, we are required to collect these on the majority of programs using the system in Minnesota. Making sure we have complete answers to these questions helps us retain this important funding.

We've sent out an online survey to our main contact at each of your agencies. We have gotten an excellent response so far and thank you for your efforts in providing us this information. We may be following up with some of you to clarify your responses if we have questions. If you have not yet responded, we would greatly appreciate your help in the next few weeks.

If you have questions please contact HMIS@wilder.org.

Spotlight [Back to top](#)

Minnesota Homeless Service Use Report officially released

Wilder has released the third annual MN Homeless Service Use Report, this year including permanent supportive housing for the first time. The report is based on the Annual Homeless Assessment Report (AHAR) we participate in for HUD that covers the federal fiscal year. Data is available statewide and by Continuum of Care region. There are many interesting highlights! [Click here to read the report](#). The national AHAR report is also available for comparison from the [HUD website](#).

Report due dates [Back to top](#)

Note: Report due dates and end of fiscal year processes may change if the MN state government shuts down. Wilder and/or your funders will keep you updated as decisions are made.

HPRP QPR: July 5
DHS Youth Transitions: July 15
ESGP: July 29
FHPAP subgrantees: July 21
FHPAP final grantee due date: Aug 4
LTH: Aug 2
OEO ESP and THP: Aug 15

HELPLINE

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