

**Template for HUD's HPRP - Annual Performance Report (HPRP-APR)
For Homeless Prevention and Rapid Recovery (HPRP) Grants**

This is a template designed to assist grantees required to complete the HPRP-APR. It is a model of the data collected in e-snaps. It is not intended to replace electronic data collection in e-snaps. Field layout in e-snaps may differ from the layout presented below.

1. Grantee Information

Grantee Name	--prefilled may not change--
Name of Organization or Department Administering Funds	--prefilled-may change--
Organizational DUNS#	--prefilled may not change--
Grant Number	--prefilled may not change--
Grant Amount	--prefilled may not change--
Identify the Field Office	--prefilled may not change--

Identify CoC(s) in which the grantee or subgrantee(s) will provide HPRP assistance	--prefilled may not change--
--	------------------------------

HPRP Contact Name

Prefix	--prefilled-may change--
First Name	--prefilled-may change--
Middle Name	--prefilled-may change--
Last Name	--prefilled-may change--
Suffix	--prefilled-may change--
Title	--prefilled-may change--

HPRP Contact Address

Street Address 1	--prefilled-may change--
Street Address 2	--prefilled-may change--
City	--prefilled-may change--
State	--prefilled-may change--
ZIP Code	--prefilled-may change--
Phone Number	--prefilled-may change--
Extension	--prefilled-may change--
Fax Number	--prefilled-may change--
Email Address	--prefilled-may change--

HPRP Secondary Contact

First Name	--prefilled-may change--
Last Name	--prefilled-may change--
Title	--prefilled-may change--
Phone Number	--prefilled-may change--
Extension	--prefilled-may change--
Email Address	--prefilled-may change--

HPRP APR instructions/detailed information

Overall information on the APR:

The APR follows the same rules as the QPR for excluding clients that don't meet the data entry requirements. If clients don't have an entry/exit, HPRP service, and Housing Status, they don't show up on the report. Make sure to use Data Check Report #1 to make sure all of these clients' data entry errors have been corrected.

The report counts information based only on the last program entry in the fiscal year. It doesn't count all of the information entered for all clients and all their program participations.

The report period is October 1st through September 30th. The ART report should be run using 10/01/2009 as the start date and 10/01/2010 as the end date for the first year's fiscal report.

HMIS reporting starts with question four.

4. Combined HMIS and Comparable Database Data Quality

Data quality focuses on questions required for all clients served, specifically Don't Know/Refused or Missing. If a client says they don't know an answer or refuses to answer, this is acceptable. Low levels are better for these counts, but we don't quite know how HUD will interpret it. Make sure to update all missing data you can find out the correct answer for. In general, having a question with no answer is better than guessing at an answer if a client has left the program and you can't track down the correct information. Note: A comparable database isn't being used in MN.

2. Report Period and Status

Select the Reporting Period for this Performance Report	--prefilled – may not change--
Indicate Report Type	--prefilled – may not change--

3. Subgrantee Information

Total Grant Award	
--------------------------	--

Subgrantee or Contractor Name	City	State	Zip Code	DUNS Number	Is subgrantee a VAWA-DV Provider?	HPRP Subgrantee or Contractor Award Amount
		--populated-				
rows for multiple subgrantee/contractor information						
				Subtotal of sub awards		
				Funds retained by grantee		

4. Combined HMIS and Comparable Database Data Quality

Total number of records for All Clients	
Total number of records for Adults Only	
Total number of records for Unaccompanied Youth	
Total number of records for Leavers	

Combined HMIS and Comparable Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name		
Last Name		
SSN		
Date of Birth		
Race		
Ethnicity		
Gender		
Veteran Status		
Residence Prior to Entry		
Zip of Last Permanent Address		
Housing Status (at entry)		
Income (at entry)		
Income (at exit)		
Non-Cash Benefits (at entry)		
Non-Cash Benefits (at exit)		
Destination		

5a. Persons Served by Household Type – Homelessness Prevention

Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	<i>e-snaps</i> completes				
Children	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Missing Information	<i>e-snaps</i> completes				
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

5b. Persons Served by Household Type – Homeless Assistance

Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	<i>e-snaps</i> completes				
Children	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Missing Information	<i>e-snaps</i> completes				
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

6. Households Served

Number of Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	<i>e-snaps</i> completes				

7. Housing Status at Entry

Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Literally homeless	<i>e-snaps</i> completes				
Imminently losing housing	<i>e-snaps</i> completes				
Unstably housed	<i>e-snaps</i> completes				
Stably housed	<i>e-snaps</i> completes				
Total number of persons		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

8a. Persons and Households Served with Homelessness Prevention by Service Activity

Activities	Homelessness Prevention			
	Persons	Persons	Households	Households
	Op. Year	GTD	Op. Year	GTD
Financial Assistance				
Rental assistance				
Security/Utility deposits				
Utility payments				
Moving cost assistance				
Motel & hotel vouchers				
Total Served with Financial Assistance				
Housing Relocation & Stabilization Services				
Case management				
Outreach & engagement				
Housing search/placement				
Legal services				
Credit repair				
Total Served with Housing Relocation & Stabilization Services				
Total Served				

5. Household Type by housing status category

These household type categories are new for HUD programs, and somewhat complicated. Question 5 has two sections based on assistance type (Homeless Prevention or Homeless Assistance). Each person is reported based on their household status the last time they entered in the fiscal year. If they were served in both categories during the year, they will show up in both sections based on their last entry in each. If clients have more than one entry in the same category, only the last one is counted.

Without Children: singles, includes couple with no children, pregnant females alone

With Children and Adults: one or two parent households with parent over 18

With Only Children: clients under 18 served on their own. Can be parents, siblings, etc.

Household type is based on age at last program entry, so it is important to make sure there is a date of birth reported for each client and it is correct. Children are the basis for the breakouts, which is anyone under 18. A common mistake is for children to have an entry/exit of their own accidentally without their parents so check to make sure your "With Only Children" counts are as expected. (See the age question for more details on how age is calculated.) Please review question 10 with age break out information to make sure your adults and children splits are correct.

These household types are used throughout the reports to break out information for each question into categories. Making sure the information in this question is correct is important to data quality in the entire report.

6. Households served.

HUD is taking a new approach to counting households that tries to unduplicated them as much as possible. If clients are served in more than one household configuration, the report will classify each person in just one household type based on HUD's specifications. They refer to this as a "Master Household." If seems most clients in HPRP in MN are only needing service once, which makes reporting households simpler. Any client with more than one entry and with different household members will be counted based on HUD's new Master Household specifications.

Confirming all entry/exits have the correct group of people served together and that their age and household information is correct will help you make sure your data is getting reported accurately. You can use current reports to help verify the information you have entered is correct.

Here are some examples of how the Master Household works:

Example 1:

Two program entries and associated program exits in the same operating year

Program stay 1) Mom (adult) and Billy, age 10;

Program stay 2) Mom (adult) and Boyfriend (adult).

- Total households = 1. The second intake included at least one adult who was previously served in the prior enrollment.

- Household configuration during operating year is Household with Children and Adults. Even though the last program stay only included adults, over the entire period, the household included both adults and children.

Example 2:

Program stay 1) Linda (missing DOB) and Tom (adult) enter a program together. Tom leaves. Annie (a child) joins Linda.

Program stay 2) Later in the operating year, Tom and Linda return to the program.

Program stay 3) Later in the operating year, Tom returns to the program alone.

- Total households = 1, Household with Children and Adults.
- If Tom and Linda were assigned Household ID 100 at the time they entered the program, Annie is also assigned Household ID 100 when she joins Linda.
- As we move through a list of program stays in chronological order and arrive at Tom and Linda's second program stay, we consider them to be part of Household 100 because Tom is an adult who was served previously in the operating year. The same rule applies for Tom's third stay. In effect, all three program stays have a *MasterHousehold* of 100.

7. Housing status at entry

This is based on each client's last entry only, and is broken out by household status at this point in time.

8b. Persons and Households Served with Homeless Assistance by Service Activity

Activities	Homelessness Prevention			
	Persons	Persons	Households	Households
	Report Period	GTD	Report Period	GTD
Financial Assistance				
Rental assistance				
Security/Utility deposits				
Utility payments				
Moving cost assistance				
Motel & hotel vouchers				
Total Served with Financial Assistance				
Housing Relocation & Stabilization Services				
Case management				
Outreach & engagement				
Housing search/placement				
Legal services				
Credit repair				
Total Served with Housing Relocation & Stabilization Services				
Total Served				

8c. Total Persons and Households Served by Service Activity

Activities	Homelessness Prevention			
	Persons	Persons	Households	Households
	Report Period	GTD	Report Period	GTD
Financial Assistance				
Rental assistance				
Security/Utility deposits				
Utility payments				
Moving cost assistance				
Motel & hotel vouchers				
Total Served with Financial Assistance				
Housing Relocation & Stabilization Services				
Case management				
Outreach & engagement				
Housing search/placement				
Legal services				
Credit repair				
Total Served with Housing Relocation & Stabilization Services				
Total Served				

8. Persons and Households Served by Service Activity (with breakouts by housing assistance type)

The APR counts HPRP services similar to how the QPR works with categories for both persons and households. This report also breaks out the counts for Grant to Date (GTD) and operating year. In this first annual report, these counts should be the same. For the next annual report, the GTD will include data from both fiscal years.

Similar to the QPR, all services received in the fiscal year are reported. Breakouts are based on the housing status category at the time of entry for 8a and 8b. Clients should be classified based on their last program stay (or within each category if more than one), but all services throughout the year will be counted. Table 8c counts all unduplicated services received without breakouts. Because clients can be included in both 8a and 8b, table 8c won't be the total of the two tables but is unduplicated counts of all services.

The one difference between the APR and QPR is that some clients without services recorded are included in the APR based on language in the data standards. If one member of the household has a service recorded, the other household members are included in the count for that service, even if they don't have the same service recorded. All services are received by all household members in the counts. The rules for a client to be included in the report still apply. Use data check report #1 and the services data check report to make sure all clients have the correct services recorded.

9a. Gender – Adults

**Gender of Adults
Number of Adults in Households**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	<i>e-snaps</i> completes			
Female	<i>e-snaps</i> completes			
Transgendered	<i>e-snaps</i> completes			
Other	<i>e-snaps</i> completes			
Don't Know/Refused	<i>e-snaps</i> completes			
Information Missing	<i>e-snaps</i> completes			
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

9b. Gender - Children

**Gender of Children
Number of Children in Households**

	Total	With Children and Adults	Unknown Household Type
Male	<i>e-snaps</i> completes		
Female	<i>e-snaps</i> completes		
Transgendered	<i>e-snaps</i> completes		
Other	<i>e-snaps</i> completes		
Don't Know/Refused	<i>e-snaps</i> completes		
Information Missing	<i>e-snaps</i> completes		
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes

9c. Gender – Missing Age

**Gender of Persons Missing Age Information
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	<i>e-snaps</i> completes				
Female	<i>e-snaps</i> completes				
Transgendered	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/ Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

10. Age

**Age
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	<i>e-snaps</i> completes				
5 - 12	<i>e-snaps</i> completes				
13 - 17	<i>e-snaps</i> completes				
18 - 24	<i>e-snaps</i> completes				
25 - 34	<i>e-snaps</i> completes				
35 - 44	<i>e-snaps</i> completes				
45 - 54	<i>e-snaps</i> completes				
55 - 61	<i>e-snaps</i> completes				
62 +	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

11a. Ethnicity

**Ethnicity
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	<i>e-snaps</i> completes				
Hispanic/Latino	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

11b. Race

**Race
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	<i>e-snaps</i> completes				
Black or African- American	<i>e-snaps</i> completes				
Asian	<i>e-snaps</i> completes				
American Indian or Alaska Native	<i>e-snaps</i> completes				
Native Hawaiian or Other Pacific Islander	<i>e-snaps</i> completes				
Multiple Races	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

12. Persons Served by Victim Services Providers

**Persons Served by Victim Service Providers
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Number of Persons	<i>e-snaps</i> completes				

13a. Residence Prior to Program Entry – Homeless Situations

**Residence Prior to Program Entry – Homeless Situations
Number of Adults and Unaccompanied Youth in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Emergency shelter	<i>e-snaps</i> completes				
Transitional housing for homeless persons	<i>e-snaps</i> completes				
Place not meant for human habitation	<i>e-snaps</i> completes				
Safe haven	<i>e-snaps</i> completes				
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

13b. Residence Prior to Program Entry – Institutional Settings

**Residence Prior to Program Entry – Institutional Settings
Number of Adults and Unaccompanied Youth in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Psychiatric Facility	<i>e-snaps</i> completes				
Substance Abuse or Detox Center	<i>e-snaps</i> completes				
Hospital (Non-Psychiatric)	<i>e-snaps</i> completes				
Jail, prison, or juvenile detention	<i>e-snaps</i> completes				
Foster Care	<i>e-snaps</i> completes				
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

13c. Residence Prior to Program Entry – Other Locations

**Residence Prior to Program Entry – Other Locations
Number of Adults and Unaccompanied Youth in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
PSH for Homeless persons	<i>e-snaps</i> completes				
Owned by Client, no Subsidy	<i>e-snaps</i> completes				
Owned by Client, with Subsidy	<i>e-snaps</i> completes				
Rental by Client, no Subsidy	<i>e-snaps</i> completes				
Rental by Client, with VASH Subsidy	<i>e-snaps</i> completes				
Rental by Client, with other ongoing Subsidy	<i>e-snaps</i> completes				
Hotel/Motel, Paid by Client	<i>e-snaps</i> completes				
Staying or Living with Family	<i>e-snaps</i> completes				
Staying or Living with Friend(s)	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Subtotal		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

14. Veteran Status

**Veteran Status
Number of Adults in Household**

	Total	Without Children	With Children and Adults	Unknown Household Type
Veteran	<i>e-snaps</i> completes			
Not a Veteran	<i>e-snaps</i> completes			
Don't Know/Refused	<i>e-snaps</i> completes			
Information missing	<i>e-snaps</i> completes			
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Questions 9 to 11 cover the basic demographic questions for all clients served

9. Gender is reported in two sections; adults and children. Please look at the age question (#10) to help you verify your adults and children breakouts are correct.

10. Age is computed based on comparing the date of birth to the last entry. Also included in the calculation is if the client started before the reporting period. If they did start the program before the report period, it compares the data of birth to the report start date. For clients in the first year's APR no one will have started before the program entry date, so it will always compare program entry date to birth date. In future year's reports there will be comparisons to the report start date as all clients served will be included. Checking the age categories here will help make sure your household category breakouts are correct.

11. HUD has some different Race categories (11b) in the APR than used in other reporting. Please make sure all your clients show up correctly. Please be aware that "other" has been a category in the past in HMIS, but isn't a HUD approved option. If you have any clients with this selected, please try and better fit your client within the categories approved by HUD so they are counted correctly. Ethnicity is also an important question (11a) but relatively straightforward.

12. Counts for Victim Service Providers-Grantee question only. If there were Victim Service Providers, they would report separately to their grantee and be included in the counts using this question. Please ignore this question if you are a sub-grantee.

13. Residence Prior to Program Entry.

Residence Prior to program entry is counted for all adults and unaccompanied youth (under 18) served. It is based on information at their last program entry. Information is counted by household type at last entry as well. The question is broken up into three sections. 13a is homeless situations, 13b is institutional settings, and 13c includes all other responses.

14. Veteran status

Veteran status is reported only for clients 18 plus as of their last program entry.

15. Client Monthly Cash Income Amount – Adult Leavers

Client Monthly Cash Income Amount
Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income at Exit	Average Change (\$) Monthly Income per Adult
No Income							
\$1 - \$150							
\$151 - \$250							
\$251 - \$500							
\$501 - \$750							
\$751 - \$1,000							
\$1,001 - \$1,250							
\$1,251 - \$1,500							
\$1,501 - \$1,750							
\$1,751 - \$2,000							
\$2,001 +							
Don't Know/ Refused							
Missing/No Follow-up							
Total	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	

16 Cash Income Sources – Leavers

Cash Income Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	<i>e-snaps</i> completes			
Unemployment Insurance	<i>e-snaps</i> completes			
SSI	<i>e-snaps</i> completes			
SSDI	<i>e-snaps</i> completes			
Veteran’s Disability	<i>e-snaps</i> completes			
Private Disability Insurance	<i>e-snaps</i> completes			
Worker’s Compensation	<i>e-snaps</i> completes			
TANF or Equivalent	<i>e-snaps</i> completes			
General Assistance	<i>e-snaps</i> completes			
Retirement (Social Security)	<i>e-snaps</i> completes			
Veteran’s Pension	<i>e-snaps</i> completes			
Pension from Former Job	<i>e-snaps</i> completes			
Child Support	<i>e-snaps</i> completes			
Alimony (Spousal Support)	<i>e-snaps</i> completes			
Other Source	<i>e-snaps</i> completes			

17 Non-Cash Benefit Sources – Leavers

Non-Cash Benefit Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	<i>e-snaps</i> completes			
MEDICAID Health Insurance	<i>e-snaps</i> completes			
MEDICARE Health Insurance	<i>e-snaps</i> completes			
State Children’s Health Insurance	<i>e-snaps</i> completes			
WIC	<i>e-snaps</i> completes			
VA Medical Services	<i>e-snaps</i> completes			
TANF Child Care Services	<i>e-snaps</i> completes			
TANF Transportation Services	<i>e-snaps</i> completes			
Other TANF-Funded Services	<i>e-snaps</i> completes			
Temporary Rental Assistance	<i>e-snaps</i> completes			
Section 8, Public Housing, Rental Assistance	<i>e-snaps</i> completes			
Other Source	<i>e-snaps</i> completes			

Income: Income is reported for individuals rather than households, and for what HUD calls “leavers” who have exited the program. It should be based on their last exit from the program.

15. Monthly Cash Income-Adults only

Three questions are important in calculating income: Income sub-assessment, Total income, and “Income received from any source in past 30 days.”

The table reports income in categories comparing their entry income with their exit income for their last entry (with an exit) within the fiscal year. If clients have more than one exit, only their last program entry and exit incomes are listed.

Income categories are calculated by first looking at the Total Income field. If any income is reported in the field, this is what is used. If nothing is entered there, the sum of the specific income sources is used. If you enter information in the Total Income field, make sure it is correct since it will be used. For HPRP, the amount of earned income must be reported in the income sub-assessment, but other sources are optional. Only records where “income received in the last 30 days” is recorded as “yes” are used for income categories \$1-\$150 through \$2,001+.

Change in income: Income must be updated at exit (and yearly for clients who have been in the program for that long and not exited). Make sure you have correctly update income at exit.

“No income” is a combination of having nothing recorded in income amount. Clients with a “no” in income received from any source in the last 30 days AND where \$0 is recorded in the Total Income field AND no specific income amounts or sources have been recorded are included in this category.

Missing income means that income sources have been recorded, but no specific amounts are recorded in the income sub-assessment. The Total income record could be \$0 or blank.

Don’t know/refused is calculated based on these responses to the “any income received in the last 30 days” question.

16 & 17. Cash and Non-Cash Income Source includes all clients with an exit, based on their last exit. The data is divided by children and adults. Counts are calculated based on either the “Income received in the last 30 days” or “Benefits received in the last 30 days” questions having a “yes” response and counting the specific types recorded in each sub-assessment. For cash benefits, record sources children receive directly such as SSI, SSDI and Child Support. For non-cash benefits make sure all household members have a record for benefits all household members receive such as food stamps and types of health benefits, etc.

18. Length of Participation by Homelessness Prevention and Homeless Assistance (Leavers Only)

**Length of Participation
Number of Leavers**

	Total	Homeless Prevention	Homeless Assistance
Less than 30 days	<i>e-snaps</i> completes		
31 to 60 days	<i>e-snaps</i> completes		
61 to 180 days	<i>e-snaps</i> completes		
181 to 365 days	<i>e-snaps</i> completes		
366 to 730 Days (1-2 Yrs)	<i>e-snaps</i> completes		
731 to 1095 Days (2-3 Yrs)	<i>e-snaps</i> completes		
More than 3 years	<i>e-snaps</i> completes		
Information Missing	<i>e-snaps</i> completes		
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes

Average and Median Length of Participation in Days

	Average Length	Median Length
Homeless Prevention		
Homeless Assistance		

19. Housing Status at Entry and Exit

**Housing Status at Entry and Exit
All Leavers**

Housing Status at Entry	Housing Status at Exit					
	Literally homeless	Imminently losing their housing	Unstably housed and at risk of losing their housing	Stably housed	Don't know/ Refused	Missing this Information
Literally homeless						
Imminently losing their housing						
Unstably housed and at risk of losing their housing						
Stably housed						
Total number of persons	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

20a1. Destination for Leavers with Length of Stay Greater than 90 Days – Homelessness Prevention

Number of Leavers in Households

Permanent Destinations

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Owned by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Owned by Client, with Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, VASH Subsidy	<i>e-snaps</i> completes				
Rental by Client, other Ongoing Subsidy	<i>e-snaps</i> completes				
PSH for Homeless Persons	<i>e-snaps</i> completes				
Living With Family, Permanent Tenure	<i>e-snaps</i> completes				
Living With Friends, Permanent Tenure	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Temporary Destinations

Emergency Shelter	<i>e-snaps</i> completes				
TH for Homeless Persons	<i>e-snaps</i> completes				
Staying With Family, Temporary Tenure	<i>e-snaps</i> completes				
Staying With Friends, Temporary Tenure	<i>e-snaps</i> completes				
Place Not Meant For Human Habitation	<i>e-snaps</i> completes				
Safe Haven	<i>e-snaps</i> completes				
Hotel or Motel, Paid by Client	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Institutional Settings

Foster Care	<i>e-snaps</i> completes				
Psychiatric Facility	<i>e-snaps</i> completes				
Substance Abuse or Detox Facility	<i>e-snaps</i> completes				
Hospital (non-Psychiatric)	<i>e-snaps</i> completes				
Jail or Prison	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Other Destinations

Deceased	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total		<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

20a2. Destination for Leavers with Length of Stay 90 Days or Less – Homelessness Prevention

Numbers of Leavers in Households

Permanent Destinations

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Owned by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Owned by Client, with Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, VASH Subsidy	<i>e-snaps</i> completes				
Rental by Client, other Ongoing Subsidy	<i>e-snaps</i> completes				
PSH for Homeless Persons	<i>e-snaps</i> completes				
Living With Family, Permanent Tenure	<i>e-snaps</i> completes				
Living With Friends, Permanent Tenure	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Temporary Destinations

Emergency Shelter	<i>e-snaps</i> completes				
TH for Homeless Persons	<i>e-snaps</i> completes				
Staying With Family, Temporary Tenure	<i>e-snaps</i> completes				
Staying With Friends, Temporary Tenure	<i>e-snaps</i> completes				
Place Not Meant For Human Habitation	<i>e-snaps</i> completes				
Safe Haven	<i>e-snaps</i> completes				
Hotel or Motel, Paid by Client	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Institutional Settings

Foster Care	<i>e-snaps</i> completes				
Psychiatric Facility	<i>e-snaps</i> completes				
Substance Abuse or Detox Facility	<i>e-snaps</i> completes				
Hospital (non-Psychiatric)	<i>e-snaps</i> completes				
Jail or Prison	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Other Destinations

Deceased	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Total	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

20b1. Destination for Leavers with Length of Stay Greater than 90 Days – Homeless Assistance

Number of Leavers in Households

Permanent Destinations

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Owned by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Owned by Client, with Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, VASH Subsidy	<i>e-snaps</i> completes				
Rental by Client, other Ongoing Subsidy	<i>e-snaps</i> completes				
PSH for Homeless Persons	<i>e-snaps</i> completes				
Living With Family, Permanent Tenure	<i>e-snaps</i> completes				
Living With Friends, Permanent Tenure	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Temporary Destinations

Emergency Shelter	<i>e-snaps</i> completes				
TH for Homeless Persons	<i>e-snaps</i> completes				
Staying With Family, Temporary Tenure	<i>e-snaps</i> completes				
Staying With Friends, Temporary Tenure	<i>e-snaps</i> completes				
Place Not Meant For Human Habitation	<i>e-snaps</i> completes				
Safe Haven	<i>e-snaps</i> completes				
Hotel or Motel, Paid by Client	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Institutional Settings

Foster Care	<i>e-snaps</i> completes				
Psychiatric Facility	<i>e-snaps</i> completes				
Substance Abuse or Detox Facility	<i>e-snaps</i> completes				
Hospital (non-Psychiatric)	<i>e-snaps</i> completes				
Jail or Prison	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Other Destinations

Deceased	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

20b2. Destination for Leavers with Length of Stay 90 Days or Less – Homelessness Assistance

Number of Leavers in Households

Permanent Destinations

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Owned by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Owned by Client, with Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, no Ongoing Subsidy	<i>e-snaps</i> completes				
Rental by Client, VASH Subsidy	<i>e-snaps</i> completes				
Rental by Client, other Ongoing Subsidy	<i>e-snaps</i> completes				
PSH for Homeless Persons	<i>e-snaps</i> completes				
Living With Family, Permanent Tenure	<i>e-snaps</i> completes				
Living With Friends, Permanent Tenure	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Temporary Destinations

Emergency Shelter	<i>e-snaps</i> completes				
TH for Homeless Persons	<i>e-snaps</i> completes				
Staying With Family, Temporary Tenure	<i>e-snaps</i> completes				
Staying With Friends, Temporary Tenure	<i>e-snaps</i> completes				
Place Not Meant For Human Habitation	<i>e-snaps</i> completes				
Safe Haven	<i>e-snaps</i> completes				
Hotel or Motel, Paid by Client	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Institutional Settings

Foster Care	<i>e-snaps</i> completes				
Psychiatric Facility	<i>e-snaps</i> completes				
Substance Abuse or Detox Facility	<i>e-snaps</i> completes				
Hospital (non-Psychiatric)	<i>e-snaps</i> completes				
Jail or Prison	<i>e-snaps</i> completes				
Subtotal	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

Other Destinations

Deceased	<i>e-snaps</i> completes				
Other	<i>e-snaps</i> completes				
Don't Know/Refused	<i>e-snaps</i> completes				
Information Missing	<i>e-snaps</i> completes				
Total	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

18. Length of Participation by Homeless Prevention and Homeless Assistance

For all clients based on last exit within each housing assistance category at entry a length of time in the program is calculated based on HUD's categories. If a client has two exits, one in Homeless Prevention, and one in Homeless Assistance they are counted in both. If a client has two exits, but both are within one of the categories, only the last is counted. Please make sure the counts within each time frame are correct for your program and that exit dates haven't been entered incorrectly. Especially looking at the very short and very long length of stays is helpful for data quality confirmation.

19. Housing Status at Entry and Exit

Information is based on client's last exit, but looks at both response to the Housing Status question at the entry and the exit for that program stay.

20. Destination

Destination is broken up into four sections. The first break is by Homeless Prevention or Homeless Assistance. The last exit within each category is counted the same as in question 18. Within these sections, information is presented separately for clients who stay greater than 90 days and clients who stayed 90 days or less.

Questions 21 to 25 are not reported out of HMIS.

21. Financial Information

**Financial Information
Financial Assistance and Housing Relocations & Stabilization Services**

Expenditures	Homelessness Prevention		Homeless Assistance		Total	
	Report Period	Grant to Date	Report Period	Grant to Date	Report Period	Grant to Date
Financial Assistance (FA)						
Rental assistance					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Security and utility deposits					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Utility payments					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Moving cost assistance					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Motel & hotel vouchers					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Other costs attributable to providing FA					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total FA	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes
Housing Relocation & Stabilization Services (HRSS)						
Case management					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Outreach and engagement					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Housing search & placement					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Legal services					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Credit repair					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Other costs attributable to providing HRSS					<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total HRSS	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes
Total Data Collection & Evaluation						
Total Administration						
TOTAL	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes	<i>e-snaps</i> completes

22. Significant Program Accomplishments

Please describe any significant accomplishments achieved by your program during the operating year

Maximum Characters: 2000

--

23. Program Description

Describe the following elements of the HPRP program design and implementation

Maximum Characters: 2000 each section

Homelessness Prevention
Rapid Re-Housing
Collaboration with Continuum of Care
Collaboration with other ARRA programs
Barriers to and challenges with effective implementation
Grantee's process for oversight and monitoring of subgrantees/contractors

24. Additional Comments

Please provide any additional comments on other areas of the APR that need explanations, such as difference in anticipated and actual programs outputs or bed utilization

Maximum character limit is 2000

--

25. Submission Certification

Authorizing Information and Certification

Name of Authorized Grantee Official	
Title/Position	