



Wilder FHPAP(1352)

Report start date 9/1/07 Report end date 10/29/07

date run 11/5/07

**Tenant Barrier Check**

This data-checking table includes clients who have a Entry/Exit and: 1. have an answer entered for the Tenant Barrier question, or 2. are listed as the Head of Household, or 3. are single adults or 4. are youth on their own. 5. Have an assessment date that equals their entry date.

1. The Barriers to Housing Assessment should be completed for Head of Household, single adults and youth on their own only. If Head of Household? = "No", check to make sure that client is NOT the head of household. If the client is NOT the Head of Household (or a single adult or youth on their own), these assessment questions should not be completed for that client. If a client appears twice with conflicting information, correct the information as appropriate.
2. For clients in the first section, Tenant barriers = Barriers (complete below). There should be data entered in all fields. If all fields are completed, then no corrections are needed. If some fields are empty, please enter the correct information in the ServicePoint assessment.
3. For clients in the next 2 sections, "Barriers not assessed" and "No Barriers", no information needs to be entered in the columns. If all columns are empty, then no corrections are needed. If some of the fields are filled, then a correction is needed. Check to see if the client should be recorded as having barriers. If so, make that correction in the ServicePoint assessment. If the client is correctly listed as having no barriers or barriers not assessed, then delete the fields with extraneous information. Go back to the Barriers Assessment and choose "Select" for the barriers that should not have information.
4. The heading for the last section is blank: These are clients who are listed as the Head of Household (or are single adults or youth on their own), but the Personal Barrier section was not completed. (If you have no clients in this category, the last section will not even appear.) Check to see if the client was not properly listed as the Head of Household; correct that field, if necessary. If client is the Head of Household (or an adult single or youth on their own), go back to the Barriers Assessment in ServicePoint and enter the correct information for the client.

**Barriers (complete below)**

Last Name	First Name	Client Id	Tenant Barriers	Number of evictions or unlawful detainers	Poor reference from current/prior landlords	Lack of credit history	Lack of rental history	Unpaid rent or utility bills	One or more misdemeanors	Critical felony (sex crime, arson, drugs)	Other felony	Impact of client's tenant barriers on housing
FHPAP	billy	114445	Barriers (complete below)	0 evictions/unlawful	No							
Test 1	Barreir	140092	Barriers (complete below)	0 evictions/unlawful	Yes	No	No	Yes	Yes	No	No	Moderate effect

**No barriers (skip to next section)**



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### **Personal Barriers Check**

This data-checking table includes clients who have a Entry/Eixt and: 1. have an answer entered for the Personal Barrier question, or 2. are listed as the Head of Household, or 3. are single adults or 4. are youth on their own. 5. Have an assessment date that equals their entry date.

1. The Barriers to Housing Assessment should be completed for Head of Household, single adults and youth on their own only. If Head of Household? = "No", check to make sure that client is NOT the head of household. If the client is NOT the Head of Household (or a single adult or youth on their own), these assessment questions should not be completed for that client. If a client appears twice with conflicting information, correct the information as appropriate.

2. For clients in the first section, Personal barriers = Barriers (complete below). There should be data entered in all fields. If all fields are completed, then no corrections are needed. If some fields are empty, please enter the correct information in the ServicePoint assessment.

3. For clients in the next 2 sections, "Barriers not assessed" and "No Barriers", no information needs to be entered in the columns. If all columns are empty, then no corrections are needed. If some of the fields are filled, then a correction is needed. Check to see if the client should be recorded as having barriers. If so, make that correction in the ServicePoint assessment. If the client is correctly listed as having no barriers or barriers not assessed, then delete the fields with extraneous information. Go back to the Barriers Assessment and choose "Select" for the barriers that should not have information.

4. The heading for the last section is blank: These are clients who are listed as the Head of Household (or are single adults or youth on their own), but the Personal Barrier section was not completed. ( If you have no clients in this category, the last section will not even appear.)Check to see if the client was not properly listed as the Head of Household; correct that field, if necessary. If client is the Head of Household (or an adult single or youth on their own), go back to the Barriers Assessment in ServicePoint and enter the correct information for the client.

### **Barriers (complete below)**

Last Name	First Name	Client Id	Personal barriers	Chemical use currently affects housing	Chemical use has resulted in housing loss	Mental health has resulted in housing loss	Mental health currently affects housing	DV/abuse currently affects housing	Domestic violence/abuse resulted in housing loss	Impact of client's personal barriers on housing
FHPAP	October	143,415	Barriers (complete below)	No	No	No	Yes	No	No	Minimal effect
Test 1	Barreir	140,092	Barriers (complete below)	Yes	Yes	No	No	Not assessed	Not assessed	Moderate effect

### **No barriers (skip to next section)**



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**Income Barriers Check**

This data-checking table includes clients who have a Entry/Eixt and: 1. have an answer entered for the Tenant Barrier question, or 2. are listed as the Head of Household, or 3. are single adults or 4. are youth on their own. 5. Have an asesment date that equals their entry date.

1. The Barriers to Housing Assessment should be completed for Head of Household, single adults and youth on their own only. If Head of Household? = "No", check to make sure that client is NOT the head of household. If the client is NOT the Head of Household (or a single adult or youth on their own), these assessment questions should not be completed for that client. If a client appears twice with conflicting information, correct the information as appropriate.

2. For clients in the first section, Personal barriers = Barriers (complete below). There should be data entered in all fields. If all fields are completed, then no corrections are needed. If some fields are empty, please enter the correct information in the ServicePoint assessment.

3. For clients in the next 2 sections, "Barriers not assessed" and "No Barriers", no information needs to be entered in the columns. If all columns are empty, then no corrections are needed. If some of the fields are filled, then a correction is needed. Check to see if the client should be recorded as having barriers. If so, make that correction in the ServicePoint assessment. If the client is correctly listed as having no barriers or barriers not assessed, then delete the fields with extraneous information. Go back to the Barriers Assessment and choose "Select" for the barriers that should not have information.

4. The heading for the last section is blank: These are clients who are listed as the Head of Household (or are single adults or youth on their own), but the Personal Barrier section was not completed. ( If you have no clients in this category, the last section will not even appear.)Check to see if the client was not properly listed as the Head of Household; correct that field, if necessary. If client is the Head of Household (or an adult single or youth on their own), go back to the Barriers Assessment in ServicePoint and enter the correct information for the client.

**Barriers (complete below)**

Last Name	Last Name	Client Id	Income barriers	Needs temporary assistance to keep or get housing	If housed: percent of income spent on housing	If not housed: amount able to spend on housing	Lacks steady, full-time employment	Lacks high school diploma or GED	Job barrier: limited english proficieny	Job barrier: lack of reliable transportation	Job barrier: lack of reliable / affordable childcare	Impact of client's income barriers on housing
FHPAP	October	143415	Barriers (complete b	Yes	51% to 65% of inco		No	Yes	No	Yes	No	Moderate effect
testcase	myown	134039	Barriers (complete b	Yes	51% to 65% of inco		Yes	No	No	No	No	Major effect

**No barriers (skip to next section)**

