HMIS Implementation Committee
Charter - Approved by Work Group February 2020

HMIS Vision

Provide an effective tool that improves clients' lives and informs community planning.

- *Purpose*: Solicit input from users of HMIS regarding ease of use and implementation issues and provide recommendations to Governing Board and System Administrator (ICA)

HMIS Implementation Committee Purpose Statement

The Committee will provide input, feedback, and guidance to the HMIS Governing Board to improve functionality and performance of the system. The Work Group will accomplish this task by:

- Providing feedback on how proposed/recent changes to the system impacts front end work for users (including data entry, reporting, system administration and agency decision-makers)
- Identifying present/future agency concerns/needs that warrant Governing Board attention
- Ensuring that the interests of housing/shelter providers are sufficiently considered in HMIS decisions

Governing Board Responsibilities

The HMIS Governing Board will provide the Work Group with updates and questions regarding system changes, plans, and considerations. A template will be created to support this communication to the Work Group

Committee Responsibilities

The Committee will provide timely responses to Governing Board updates and questions AND will identify and share issues that warrant Governing Board consideration.

Meeting Schedule

Initial meeting will take place Wednesday, December 7, 2016. The Committee will meet on the third Wednesday of each month, 1:30-3:00 pm.

HMIS Implementation Work Group Membership

Membership shall consist of 1-2 participants from each CoC region. Membership should include front-end users, program managers, agency data system staff, and staff from ICA.