

FY 2022 HMIS DATA STANDARDS CHANGES

A supplemental data entry guide for HMIS users

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SUMMARY OF CHANGES IMPACTING HMIS DATA ELEMENTS

This document outlines the changes to HMIS effective October 1, 2021 (i.e., the start of the new federal fiscal year) and the impact those changes have on data entry. Community Services (formerly ServicePoint) will be updated on October 1, 2021 to align with the changes. Changes only effect active clients, meaning clients still enrolled in your project as of October 1, 2021 and new clients going forward.

New data collection forms and HMIS User Guides will be available by 10/1/2021 on our [Forms & Instructions page](#). Please recycle previous versions of the data collection forms and replace with new versions when they become available on our website.

In the tables below, the column **2022 CHANGES** describes the data element change and the **COMMUNITY SERVICES INSTRUCTION** (formerly ServicePoint) column is geared towards HMIS Users/data entry staff.

HUD UNIVERSAL DATA ELEMENTS

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>3.04 RACE <i>Response categories language change</i></p> <p>Answer Options: American Indian, Alaska Native, or Indigenous; Asian or Asian American; Black, African American, or African; Native Hawaiian or Pacific Islander; White</p>	<p>Data Collected About: All Clients Data Collection Point: Record Creation Project Types: All Project Types</p> <p>Responses entered prior to 10/1/2021 remain valid responses. Provide revised response options to every new client who enters a project.</p>
<p>3.05 ETHNICITY <i>Response categories language change</i></p> <p>Answer Options: Hispanic/Latin(a)(o)(x), Non-Hispanic/Latin(a)(o)(x)</p>	<p>Data Collected About: All Clients Data Collection Point: Record Creation Project Types: All Project Types</p> <p>Responses entered prior to 10/1/2021 remain valid responses. Provide revised response options to every new client who enters a project.</p>
<p>3.06 GENDER <i>Modified response options and revised data collection guidance so that clients may select as many responses to the Gender field as they would like to, with up to a total of five options possible for a client's preferred identity, need or situation.</i></p> <p>Answer Options (Select as many as apply): Female, Male, A gender that is not singularly 'Female' or 'Male', Transgender, Questioning</p>	<p>Data Collected About: All Clients Data Collection Point: Record Creation Project Types: All Project Types</p> <p>Responses entered prior to 10/1/2021 remain valid responses and have been mapped over to the modified response options. Starting 10/1/2021, provide all options to every new client who enters a project. Clients may select as many responses as they would like, with up to a total of five options possible for a client's preferred identity, need, or situation. Please refer to the MN HMIS Data Standards Guide for detailed guidance.</p>

MINNESOTA UNIVERSAL DATA ELEMENTS

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>VETERAN QUESTION SERIES: Did you serve on Active Duty, or in the National Guard or Reserves? <i>Response options have been edited to clarify and encompass the gap between the HUD question about Veteran Status and additional military service that might qualify households for military service-specific services or resources.</i></p> <p>Answer Options:</p> <ul style="list-style-type: none"> • No • Yes, Active Duty (including National Guard and Reserves) • Yes, National Guard, but never activated/deployed • Yes, Reserves, but never activated/deployed • Both Guard & Reserves, but never activated/deployed 	<p>Data Collected About: All Adult Clients Data Collection Point: Project Start Project Types: All Project Types</p> <p>Responses entered prior to 10/1/2021 remain valid responses. Provide revised response options to every new client who enters a project.</p>
<p>VETERAN QUESTION SERIES <i>Several questions have been retired.</i></p> <p>Retired Questions:</p> <ul style="list-style-type: none"> • b. If Guard or Reserve: Were you ever called to Active Duty as a member of the National Guard or as a Reservist? • c. Did you enter Active Duty before 9/7/1980? • d. For approximately how many months did you serve? • e. What kind of discharge did you have? • f. Are you receiving VA disability pay? 	<p>Responses entered prior to 10/1/2021 remain valid responses and retired questions are no longer required to be collected as of 10/1/2021. Continue to collect answers to the remaining questions in the series.</p>
<p>PRIOR PERMANENT RESIDENCE SERIES: How long since client had permanent place to live (permanent address)? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p style="text-align: center;">FOSTER CARE: Are you or have you ever been in foster care? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p style="text-align: center;">RECENT INSTITUTIONAL HISTORY: Did the client leave any of the places listed in the last 3 months before project start date? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

COMMON PROGRAM SPECIFIC DATA ELEMENTS

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>4.20 COORDINATED ENTRY EVENT <i>Added three new response options</i></p> <p>New Answer Options:</p> <ul style="list-style-type: none"> • 16 - Referral to emergency assistance/flex fund/furniture assistance • 17 - Referral to Emergency Housing Voucher (EHV) • 18 - Referral to a Housing Stability Voucher 	<p>Data Collected About: Head of Household Data Collection Point: Occurrence Point Project Types: Coordinated Entry (or all HMIS Project Types depending on design of Coordinated Entry System)</p> <p>Responses entered prior to 10/1/2021 remain valid responses. When the new <i>Event</i> response values are added, continue to record the most appropriate result.</p>
<p>4.09 MENTAL HEALTH DISORDER <i>Revised Mental Health Problem to Mental Health Disorder</i></p> <p>Answer Options: N/A</p>	<p>Data Collected About: All Clients Data Collection Point: Project Start, Update, Project Exit Project Types: All Project Types</p> <p>Responses entered prior to 10/12021 remain valid responses. There are no additional data entry requirements.</p>
<p>4.10 SUBSTANCE ABUSE <i>Revised Substance Abuse to Substance Use Disorder</i></p> <p>Answer Options: N/A</p>	<p>Data Collected About: All Clients Data Collection Point: Project Start, Update, Project Exit Project Types: All Project Types</p> <p>Responses entered prior to 10/1/2021 remain valid responses. There are no additional data entry requirements.</p>

PROGRAM SPECIFIC

The data entry instructions in the following section are meant to provide you with the back-data entry requirements for the HMIS Data Standards changes which go into effect on October 1, 2021. For complete data collection instructions for program specific data elements, please refer to the program’s HMIS User Guide, which can be found on the [Forms & Instructions page](#).

MN HOUSING LTH/HPH

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>PREVIOUS STABLE HOUSING</p> <p>How long has it been since you left stable housing that lasted for a year or more?</p> <p><i>New Data Element</i></p> <p>Answer Options:</p> <ul style="list-style-type: none"> • Less than 3 months • 3 – 6 months • 6 – 12 months • 1 – 2 years • 3 – 5 years • 6 – 8 years • 9 years or more 	<p>Data Collected About: Head of Household and Adults</p> <p>Data Collection Point: Project Start</p> <p>Project Types: Permanent Supportive Housing (PSH), Permanent Housing with Services (no disability required for entry) (PH S)</p> <p>Clients who entered prior to and are currently enrolled in any HMIS project on 10/1/2021 do not need their record updated.</p> <p>Clients who enter a project on and after 10/1/2021 should have this question answered on the Entry Assessment.</p>
<p>Self-Sufficiency Matrix (“The Matrix”)</p> <p><i>The Measurement tool known as the “Self-Sufficiency Outcomes Matrix” (SSOM) will no longer be required for MN Housing LTH providers.</i></p>	<p>The Matrix is no longer required to be collected as of 8/16/2021. There are no additional data entry requirements.</p>
<p>Does client have military disability status rating?</p> <p><i>Retired</i></p>	<p>This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>RECENT INSTITUTIONAL HISTORY:</p> <p>Did the client leave any of the places listed over 3 months ago and up to 6 months ago before project start date?</p> <p><i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

HOMEWORK STARTS WITH HOME

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>PREVIOUS STABLE HOUSING How long has it been since you left stable housing that lasted for a year or more? <i>New Data Element</i></p> <p>Answer Options:</p> <ul style="list-style-type: none"> • Less than 3 months • 3 – 6 months • 6 – 12 months • 1 – 2 years • 3 – 5 years • 6 – 8 years • 9 years or more 	<p>Data Collected About: Head of Household and Adults Data Collection Point: Project Start Project Types: Rapid Re-Housing (RRH)</p> <p>Clients who entered prior to and are currently enrolled in any HMIS project on 10/1/2021 do not need their record updated.</p> <p>Clients who enter a project on and after 10/1/2021 should have this question answered on the Entry Assessment.</p>
<p>Self-Sufficiency Matrix (“The Matrix”) <i>The Measurement tool known as the “Self-Sufficiency Outcomes Matrix” (SSOM) will no longer be required.</i></p>	<p>The Matrix is no longer required to be collected as of 8/16/2021. There are no additional data entry requirements.</p>
<p>Does client have military disability status rating? <i>Retired</i></p>	<p>This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>RECENT INSTITUTIONAL HISTORY: Did the client leave any of the places listed over 3 months ago and up to 6 months ago before project start date? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

DHS HOUSING SUPPORT

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p style="text-align: center;">PREVIOUS STABLE HOUSING</p> <p>How long has it been since you left stable housing that lasted for a year or more?</p> <p style="text-align: center;"><i>New Data Element</i></p> <p>Answer Options:</p> <ul style="list-style-type: none"> • Less than 3 months • 3 – 6 months • 6 – 12 months • 1 – 2 years • 3 – 5 years • 6 – 8 years • 9 years or more 	<p>Data Collected About: Head of Household and Adults</p> <p>Data Collection Point: Project Start</p> <p>Project Types: Permanent Supportive Housing (PSH), Permanent Housing with Services (no disability required for entry) (PH S), Services Only (SSO)</p> <p>Clients who entered prior to and are currently enrolled in any HMIS project on 10/1/2021 do not need their record updated.</p> <p>Clients who enter a project on and after 10/1/2021 should have this question answered on the Entry Assessment.</p>
<p>Does client have military disability status rating?</p> <p style="text-align: center;"><i>Retired</i></p>	<p>This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p style="text-align: center;">RECENT INSTITUTIONAL HISTORY:</p> <p>Did the client leave any of the places listed over 3 months ago and up to 6 months ago before project start date?</p> <p style="text-align: center;"><i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

DHS LTHSSF

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p style="text-align: center;">PREVIOUS STABLE HOUSING</p> <p>How long has it been since you left stable housing that lasted for a year or more?</p> <p style="text-align: center;"><i>New Data Element</i></p> <p>Answer Options:</p> <ul style="list-style-type: none"> • Less than 3 months • 3 – 6 months • 6 – 12 months • 1 – 2 years • 3 – 5 years • 6 – 8 years • 9 years or more 	<p>Data Collected About: Head of Household and Adults</p> <p>Data Collection Point: Project Start</p> <p>Project Types: Services Only (SSO)</p> <p>Clients who entered prior to and are currently enrolled in any HMIS project on 10/1/2021 do not need their record updated.</p> <p>Clients who enter a project on and after 10/1/2021 should have this question answered on the Entry Assessment.</p>

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>Does client have military disability status rating? <i>Retired</i></p>	<p>This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>RECENT INSTITUTIONAL HISTORY: Did the client leave any of the places listed over 3 months ago and up to 6 months ago before project start date? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

DHS SOR

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>GPR Administration <i>New Data Element</i></p> <p>Was the initial GPR survey offered to the participant?</p> <p>Answer Options: Yes, No</p> <p>If yes, did the participant choose to complete the GPR survey?</p> <p>Answer Options: Yes, No</p>	<p>Data Collected About: Head of Household Data Collection Point: Project Start Project Types: Services Only (SSO)</p> <p>Clients who are currently enrolled in any HMIS project on 10/1/2021 should have their record updated on the Entry/Exit tab. Click on the edit pencil next to the project start date of the current enrollment. Save the value that was true as of project start.</p> <p>Clients who enter a project on and after 10/1/2021 should have this question answered on the Entry Assessment.</p>
<p>Self-Sufficiency Matrix (“The Matrix”) <i>The Measurement tool known as the “Self-Sufficiency Outcomes Matrix” (SSOM) will no longer be required.</i></p>	<p>The Matrix is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>Does client have military disability status rating? <i>Retired</i></p>	<p>This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>RECENT INSTITUTIONAL HISTORY: Did the client leave any of the places listed over 3 months ago and up to 6 months ago before project start date? <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>
<p>HOUSING COST <i>Retired</i></p>	<p>This question is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.</p>

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
Health Insurance sub-assessment <i>Revised data collection requirement</i>	While no longer required to be collected as of 10/1/2021, the Health Insurance sub-assessment will remain in your data collection forms and HMIS assessment as optional .
Disabilities sub-assessment <i>Revised data collection requirement</i>	While no longer required to be collected as of 10/1/2021, the Disabilities sub-assessment will remain in your data collection forms and HMIS assessment as optional .
Monthly Income sub-assessment <i>Revised data collection requirement</i>	While no longer required to be collected as of 10/1/2021, the Monthly Income sub-assessment will remain in your data collection forms and HMIS assessment as optional .
Non-Cash Benefits sub-assessment <i>Revised data collection requirement</i>	While no longer required to be collected as of 10/1/2021, the Non-Cash Benefits sub-assessment will remain in your data collection forms and HMIS assessment as optional .

DHS OEO HYA – YOUTH SUPPORTIVE HOUSING

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
If the client’s exit destination was “staying or living with friends, permanent [or] temporary tenure,” further specify the destination/type of friend. <i>Retired</i>	This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.
If the client’s exit destination was “staying or living with family, permanent [or] temporary tenure,” indicate which family member. <i>Retired</i>	This data element is no longer required to be collected as of 10/1/2021. There are no additional data entry requirements.

HUD COC

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
Well-being (C1) <i>New Data Element</i>	Data Collected About: Head of Household Data Collection Point: Project Start, Annual Assessment, Project Exit Project Types: Permanent Supportive Housing (PSH) Collect as specified collection points occur for existing clients; no need to back enter data.

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>Moving On Assistance Provided (C2) <i>New Data Element</i></p>	<p>Data Collected About: Head of Household Data Collection Point: Occurrence Point Project Types: Permanent Supportive Housing (PSH)</p> <p>Collect as of occurrence point; no need to back enter data.</p>
<p>Youth Education Status (C3) <i>New Data Element</i></p>	<p>Data Collected About: Head of Household Data Collection Point: Project Start, Project Exit Project Types: Transitional Housing (TH), Permanent Supportive Housing (PSH), Services Only (SSO), Rapid Re-Housing (RRH), Other</p> <p>New data element. Collect this for all clients in any YHDP-funded projects that are active as of 10/1/2021. Data collected should reflect the Youth’s education status as of project start. There is no way to map R5 <i>School Status</i> data to this new data element for those projects that collected R5 at project start. However, this information may be useful to assist with completing C3.</p>
<p>General Health Status (R7) <i>Added “HUD: CoC Permanent Supportive Housing” to Funder/Component Requirement</i></p>	<p>Data Collected About: Head of Household and Adults Data Collection Point: Project Start, Project exit Project Types: Permanent Supportive Housing (PSH)</p> <p>Collect as specified collection points occur for existing clients; no need to back enter data.</p>

HHS RHY

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>Pregnancy Status (R10) <i>“Data Collected About” language change by removing limitation on collecting this data solely on “female” participants to reflect that more than just people who identify as female can be pregnant.</i></p>	<p>Data Collected About: Head of Household and Adults Data Collection Point: Project Start, Update Project Types: Emergency Shelter (ES), Transitional Housing (TH), Street Outreach (SO), Homelessness Prevention (HP)</p> <p>Responses entered prior to 10/1/2021 remain valid responses. No need to back enter data.</p>
<p>Family Critical Issues (R13) <i>Updated language associated with ‘mental health problem’ and ‘substance abuse’</i></p>	<p>Data Collected About: Head of Household and Adults Data Collection Point: Project Start Project Types: Emergency Shelter (ES), Transitional Housing (TH), Homelessness Prevention (HP)</p> <p>Responses entered prior to 10/1/2021 remain valid responses. No need to back enter data.</p>

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>Services Provided - HOPWA (W1) <i>Updated language associated with ‘substance abuse’</i></p>	<p>Data Collected About: All Clients receiving HOPWA services Data Collection Point: Occurrence Point Project Types: Emergency Shelter (ES), Transitional Housing (TH), Permanent Supportive Housing (PSH), Services Only (SSO), Homelessness Prevention (HP)</p> <p>Responses entered prior to 10/1/2021 remain valid responses. No need to back enter data.</p>
<p>MEDICAL ASSISTANCE (W3) <i>Added new question and dependent question</i></p> <p>Receiving Ryan White-funded Medical or Dental Assistance</p> <p>Answer Options: Yes, No</p> <p>If No for “Receiving Ryan White-funded Medical or Dental Assistance,” Reason</p> <p>Answer Options: Applied; decision pending, Applied; client not eligible, Client did not apply, Insurance type N/A for this client</p>	<p>Data Collected About: All Household members with HIV/AIDS Data Collection Point: Occurrence Point Project Types: Emergency Shelter (ES), Transitional Housing (TH), Permanent Supportive Housing (PSH), Services Only (SSO), Homelessness Prevention (HP)</p> <p>Collect as an update if applicable; no need to back enter data.</p>
<p>Prescribed Anti-Retroviral (W6) <i>New Data Element</i></p>	<p>Data Collected About: All Household members with HIV/AIDS Data Collection Point: Project Start, Update, Project Exit Project Types: Emergency Shelter (ES), Transitional Housing (TH), Permanent Supportive Housing (PSH), Services Only (SSO), Homelessness Prevention (HP)</p> <p>Collect as an update if applicable; no need to back enter data.</p>

2022 CHANGES	COMMUNITY SERVICES INSTRUCTION
<p>Financial Assistance - SSVF (V3) <i>Merged two response options into one and added one new response option</i></p> <p>Merged Answer Option:</p> <ul style="list-style-type: none"> • General housing stability assistance <p>New Answer Option:</p> <ul style="list-style-type: none"> • Food Assistance 	<p>Data Collected About: All Clients receiving SSVF Financial Assistance</p> <p>Data Collection Point: Occurrence Point</p> <p>Project Types: Homelessness Prevention (HP), Rapid Re-Housing (RRH)</p> <p>Responses entered prior to 10/1/2021 remain valid responses. No need to back enter data.</p>
<p>HP Targeting Criteria (V7) <i>Fully revised data element</i></p>	<p>Data Collected About: Head of Household</p> <p>Data Collection Point: Project Start</p> <p>Project Types: Homelessness Prevention (HP)</p> <p>See past documents for previous version. Some answers from previous version will be mapped onto new questions but will be editable for users to correct data entry errors. No need to back enter data.</p>

ADDITIONAL RESOURCES

For more training materials, please visit the FY 2022 HMIS Data Standards Changes website:

- <https://hmismn.org/fy-2022-hmis-data-standards-changes/>

For data collection forms, program specific user guides, and more, please visit the ICA Minnesota website:

- <https://hmismn.org/forms-and-instructions/>

Please visit the HUD Exchange website for more information about the HUD HMIS Data Standards:

- <https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>